



Fibre Processing & Manufacturing Sector Education and Training Authority

FUTURE SKILLS • EMPLOYABILITY • GROWTH

Account Registration User Guide

Introduction

Welcome to iMIS! This user guide will guide you through the process of creating your user account. Registration is quick, easy, and essential to access personalized modules.

Prerequisites

Before you begin, ensure you have:

- A valid Email Address (Work or Public Domain)
- A device with an internet connection (Smartphone, tablet, Laptop or Desktop).

Supported Browsers

Browser Name	Supported	Recommended
Google Chrome	YES	✓
Mozilla Firefox	YES	-
Apple Safari	YES	-
Microsoft Edge	YES	✓



iMIS Access Link: <https://lmis-uat.fpmseta.org.za/>

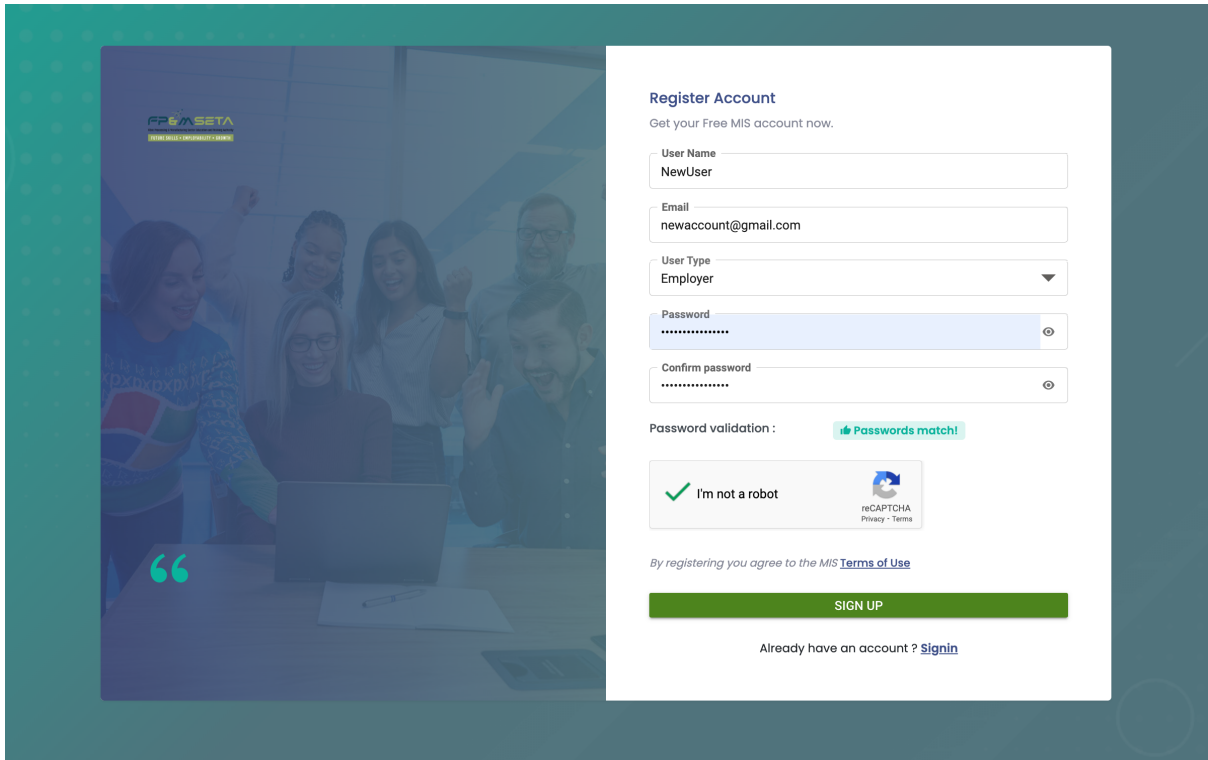
Step-by-Step Guide to Registering an Account

- Use the iMIS Access Link, this will land you to the Welcome Back! Page.
- New Users should click the **Sign-Up** link below the SIGN IN Green button to start the registration process.

Signup'. On the left side of the form, there is a quote: 'The theme is really great with an amazing customer support.'"/>

- You will be redirected to the Sign-Up form to start your account registration.





Register Account
Get your Free MIS account now.

User Name
NewUser

Email
newaccount@gmail.com

User Type
Employer

Password

Confirm password

Password validation : ✔ Passwords match!

☒ I'm not a robot reCAPTCHA Privacy - Terms

By registering you agree to the MIS [Terms of Use](#)

SIGN UP

Already have an account ? [Signin](#)

- Fill in the required fields:

Username

Email Address – Provide a valid email address

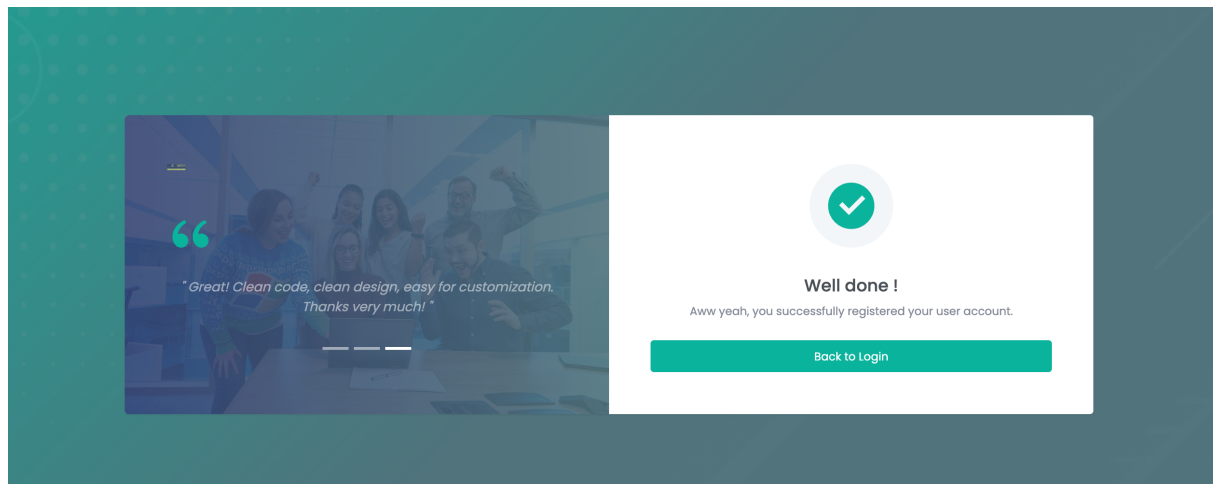
Password – Create a strong password (e.g., at least 8 characters, including letters, numbers, and symbols)

Review the Terms of Service and Privacy Policy, then check the box to agree.

- Click the reCapture checkbox for human-check verification
- Click the Sign-Up button to complete the registration.

Once the registration information is successfully captured, a success message with instructions on how to activate the account will appear as below:





Verifying the Account

- Check your email inbox for a verification code.

LMIS

(Learner Management Information System)

YOUR ACCOUNT IS SUCCESSFULLY REGISTERED!

Dear User

Your login details for the LMIS (when logging in using this password we suggest you copy and paste the password to avoid any errors), details for the LMIS and Activation Code to avoid errors.

Your login details are as follows: Login:

Username:

Password:

Activation Code: **6e6c166f697341799eb356b88b573fd8**

The LMIS can be accessed by clicking the following link: [Click here to log in](#)

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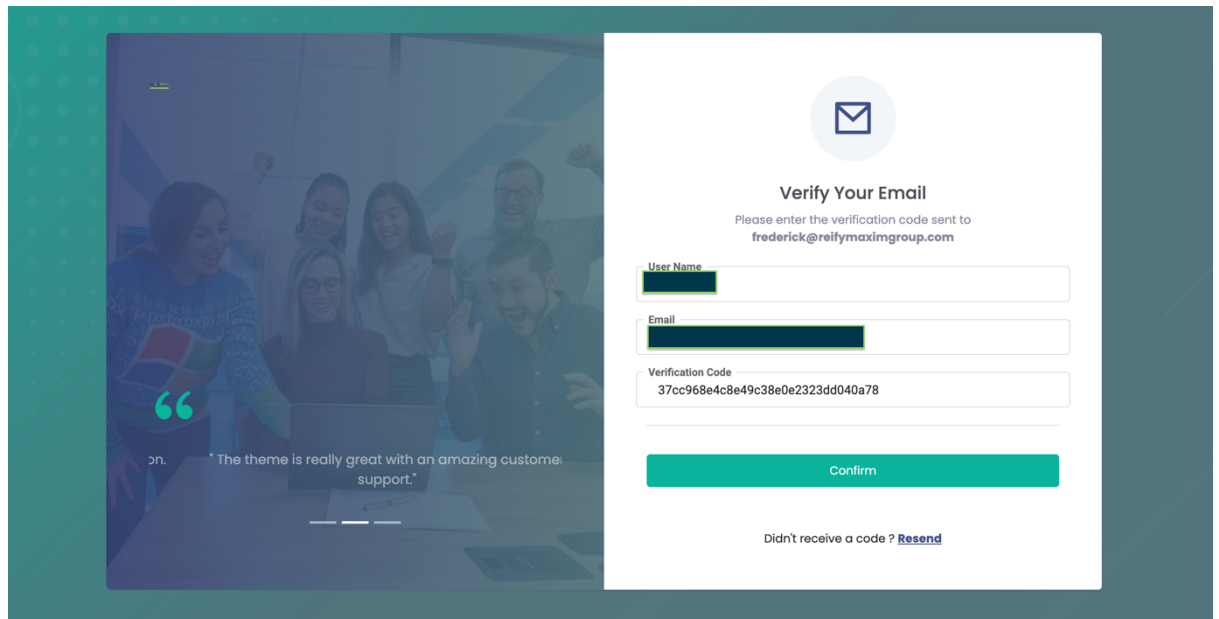
FP&M SETA Team
Information & Communications Technology
 Email: helpdesk@fpmseta.org.za
 Tel: [+27 11 403 1700](tel:+27114031700)
 Website: www.fpmseta.org.za

Delete copy of migrated data from Legacy Outlook to free up space. Migrated data is available in New Outlook and can be accessed...

Delete



- Copy and enter the code in the verification field on the iMIS.



Once you have confirmed your Email Address and Verified your account you are all set to start working on the system(iMIS).

